

# USER MANUAL

## Annexure-A

<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

The screenshot displays the EPFO Member Interface website. At the top, the browser address bar shows the URL <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>. The website header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". On the right, it displays "Universal Account Number (UAN) MEMBER e-SEWA".

The main content area features the G20 India 2023 logo with the motto "वसुधैव कुटुम्बकम्" (ONE EARTH • ONE FAMILY • ONE FUTURE). To the right is a login form with fields for UAN, Password, and Captcha, along with "Sign in" and "Reset" buttons. A "Forgot Password?" link is also present.

The navigation menu at the bottom is divided into three sections:

- Dear EPF Members !!**: Contains several important notices, including a prominent red banner stating "No last date is declared by EPFO for filing".
- Benefits of Registration**: Lists options like "Download/Print your Updated Passbook anytime", "Download/ Print your UAN Card", and "Update your KYC information".
- Important Links**: Lists various services, with the first link "Pension on Higher Salary: Exercise of Joint Option under para 11(3) and para 11(4) of EPS-1995 on or before 3rd May 2023" highlighted with a red border and a "NEW" tag. A blue box with the text "Click Here" and an arrow points to this link.



Exercise of joint option for the Employees who were in service prior to 01.09.2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile proviso to para 11(3) of EPS-1995



[Click Here](#)



**Click Here**

**INSTRUCTIONS FOR UAN BASED**

- 1. The following information being entered should be as per EPFO records
  1. UAN of member
  2. Member's Aadhaar number, Name and Date of birth should be as available in EPFO records.
- 2. Member should have a valid Aadhaar linked mobile number which is as per UIDAI records.



Registration request for exercising of Joint options under para 11(3) and 11(4) of EPS-1995

Home

**1**  
GET AUTHORIZATION  
PIN

**2**  
VALIDATE USER

**3**  
SUBMIT APPLICATION

**4**

UAN \*

Enter UAN

**ENTER UAN NO**

Name \*

Enter Name

**ENTER NAME AS PER UAN**

Date of Birth \*

DD/MM/YYYY

**ENTER DOB AS PER UAN**

AADHAAR \*

Enter Aadhaar

**ENTER AADHAAR NO**

Aadhaar Linked Mobile Number \*

Enter Aadhaar linked mobile

**ENTER AADHAAR LINKED MOBILE NO**

**TICK HERE**

6 K P n J

**ENTER CAPTCHA**

Captcha \*

Enter Captcha

I hereby give my consent for OTP based Aadhar authentication for establishing my identity for the purpose of exercising joint option under para 11 (3) and 11 (4) of EPS, scheme.

मैं ईपीएस योजना के पैरा 11(3) और 11(4) के तहत संयुक्त विकल्प के सत्यापन के उद्देश्य से अपनी पहचान स्थापित करने के लिए ओटीपी आधारित आधार प्रमाणीकरण के लिए अपनी सहमति देता हूँ।

**CLICK HERE FOR OTP**

Get OTP

Cancel



An OTP has been sent on your Aadhaar linked mobile : \*\*\*\*\*3970

UAN 100398325905

Name

Date of Birth 09/05/1973

AADHAAR XXXX XXXX 5392

Aadhaar Linked Mobile Number XXX XXX 3970

Enter OTP\*

**ENTER OTP**

**VALIDATE OTP**



☰ Registration request for exercising of Joint options under para 11(3) and 11(4) of EPS-1995

Home



Pension On Higher Wages Application Form

**Joint Option Form**

**[From the Employees who were in service prior to 01.09.2014 and continued to be in service on or after 01.09.2014 but could not exercise joint option under erstwhile proviso to para 11(3) of EPS-1995].**

To be exercised by eligible members of EPS-1995 on or before 03rd May, 2023 in accordance with para 44(iv) read with Para 44(v) of the order dated 4.11.2022 of the Hon'ble Supreme Court in SLP No. 8658-8659 of 2019.

Disclaimer

I have gone through Supreme Court Judgement dated 04.11.2022 in SLP (C) No.8658-8659 of 2019 and I am registering this joint option in terms of directions contained in the said judgement. I undertake that the pension will be calculated subject to formula determined under the Scheme for this purpose.

**Tick the Disclaimer**

**UAN Details**

UAN	100000000000	AADHAAR	xxxx xxxx xxxx
Name	XXXXXXXXXXXXXX	Date Of Birth	00/00/0000
Gender	FEMALE	Father's/Spouse Name	XXXXXXXXXXXXXXXXXX
Aadhaar Linked Mobile Number	1234567890	PPO Number (if any)	N.A.
PPO Date	N.A.	EPFO Regional Office by which PPO was issued	N.A.

**Service Details**

Member ID *	DOJ FPS	DOE FPS	DOJ EPS	DOE EPS	
TNAM80000000000000000000	DD/MM/YYYY	DD/MM/YYYY	11/11/2001	11/11/2001	

**Add Row**

**In case of previous Organization Service Details to be added,  
Click on Add Row and Fill the required details**

**May upload the Certificate issued in lieu of permission under para 26(6) of EPF Scheme**

**Joint Option & Contribution Details**

Whether employer's contribution was received on wages exceeding statutory wage ceiling of ₹5000 in EPF prior to 01.06.2001 from the day his salary exceeded ₹5000? (applicable only if date of joining is prior to 01.06.2001) \*  Yes  No

Please attach permission under para 26(6) of EPF Scheme. \* Only PDF file of size 250 KB is allowed.

No file chosen

Whether Employer's contribution was received on wages exceeding statutory wage ceiling of ₹6500 in EPF prior to 01.09.2014 from the day his salary exceeded ₹6500? (applicable only if date of exit is on or after 01.06.2001) \*  Yes  No

Please attach permission under para 26(6) of EPF Scheme. \* Only PDF file of size 250 KB is allowed.

No file chosen

**Enter PF account balance**

Whether member wants to use accumulation available in his / her PF account for payment of due contribution for this option? \*  Yes  No

How much is the PF account balance on the date of filing option? \*

Please upload relevant documentary proof such as Account Slip / pages of the Passbook etc. \* Only PDF file of size 250 KB is allowed.

No file chosen

Whether member is giving undertaking to deposit the contributions along with interest due till date of payment through his last employer [only when PF account has no/ insufficient balance]? \*  Yes  No

Please upload relevant documentary proof \* Only PDF file of size upto 250 KB is allowed.

No file chosen

**May upload CPF Statement forwarded to Email id**

**May upload the undertaking as per format issued with Circular**

**Declaration**

1. I hereby declare that I have read and understood the Judgement in SLP (C) No.8658- 8659 of 2019 dated 04-11-2022 of the Hon'ble Supreme Court and I am exercising this joint option in terms of the directions contained in the said judgement.

2. I understand and agree that as a member of the Employees' Pension Scheme, my rights to claim pension are limited to the scope of judgement and within the EPF & MP Act, 1952 and the Schemes framed thereunder.
3. I further understand that the Central Government is empowered to amend the scheme as it may deem fit.
4. I do hereby agree that the details of contribution and interest given by my employers are essential for the computation of dues payable for this application, and this is the full and final submission.
5. I hereby undertake that the service details in the above form are correct and no material fact has been misrepresented or hidden by me.
6. I hereby agree to pay due contribution in a single tranche as specified by EPFO, along with interest at rates declared under Para 60 of EPF Scheme 1952 or at the rate declared by the concerned trust of such establishment, from time to time, whichever is higher, if any.
7. I hereby jointly opt along with my employer to pay full amount of contribution on salary exceeding wage ceiling under erstwhile para 11(3) (since deleted) and Para 11(4) of EPS 95 along with interest up to the last date of the month in which payment is made, in accordance with the judgement dated 04.11.2022 of the Hon'ble Supreme Court through my last employer within such period as may be directed by EPFO after verification of my joint option. If the full amount payable is not deposited by my last employer within such period as may be directed by EPFO after verification of my joint option, this joint option shall be liable to be treated as Null and Void.





concerned trust of such establishment, from time to time, whichever is higher, if any.

7. I hereby jointly opt along with my employer to pay full amount of contribution on salary exceeding wage ceiling under erstwhile para 11(3) (since deleted) and Para 11(4) of EPS 95 along

within such period as may be directed by EPFO after verification of my joint option. If the full amount payable is not deposited by my last employer within such period as may be directed by EPFO after verification of my joint option, this joint option shall be liable to be treated as Null and Void.

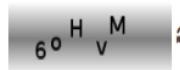
8. I undertake that all the facts are true. If the details submitted by me or my employer are found to be incorrect at any point of time, this joint option shall be treated as Null and Void.

9. I am aware that in case of false declaration and wilful mis-representation, appropriate penal action may be taken by EPFO against me.

Place\*

I agree.

**ENTER PLACE & TICK I AGREE**



Captcha\*

**ENTER CAPTCHA**

**CLICK HERE  
SAVE AS DRAFT**

Save As Draft

Submit Application

**CLICK HERE  
SUBMIT APPLICATION**

**After Submitting Application please Save the Acknowledgement Number for future Reference**