



**TRANSFORMERS AND ELECTRICALS KERALA LTD
(A JOINT VENTURE OF GOVT. OF KERALA & NTPC LTD)
ANGAMALY SOUTH P.O, ERNAKULAM DIST - 683 573**

NOTICE INVITING TENDER (NIT)

BID DOCUMENT No. : TELK/C&M/FS/AMC-M/300/2022

We are pleased to invite competitive **offline tenders in single cover system** for the “Annual Maintenance Contract of repair/rewinding of various motors” strictly as per the enclosed tender documents mentioned below. The quotations may be submitted either in sealed cover or emailed to telktenders@gmail.com.

Bid Synopsis

1. Name and Address of Owner : Transformers and Electricals Kerala Ltd
Angamaly South. P. O, Ernakulum Dist,
PIN- 683573.
2. Name of Project : Annual Maintenance contract for repair/rewinding of
various motors.
3. Location. :- Angamaly, Ernakulam Dist, Kerala State
4. Nearest Airport. : Cochin International Airport
5. Accessibility : Site is accessible by Road, Rail & Air.
6. Contract Period : 2 years and extendable for another 6 months.
8. Tender Fee : Rs.500.00
9. EMD : Rs.5250.00
(Vendors can avail Tender Fee & EMD exemption based on producing valid MSME certificate)
9. Tender document issuing & receiving authority: Assistant General Manager (C&M)
TELK, Angamaly South P.O.
PIN- 683573,Ernakulam Dist.
Kerala State, India
10. Last date & time for submission of Bids : 16/01/2023 Time up to 4.00 PM
11. Date and Time of Technical Bid opening : 17/01/2023 Time at 11.00 AM
12. Bid Validity : 90 days



REVIEWED



The following are the tender documents:

Cover 1

- i. NIT
- ii. ANNEXURE 1: Scope of work & Special Conditions of Contract to Bid doc No TELK/C&M/FS/AMC-M/300/2022.
- iii. ANNEXURE 2: Commercial terms & conditions to Bid.doc No TELK /C&M/FS/AMC-M/300/2022.
- iv. ANNEXURE 3: General terms & conditions.
- v. ANNEXURE 4 : Rate Schedule Format.
- vi. ANNEXURE 5 : Bank Details for tender fee & EMD.

NOTES :

- (1) The techno-commercial and priced quotations shall be submitted either in sealed cover or emailed to **telktenders@gmail.com** so as to deliver before the due date. Tender reference number shall be super scribed on the sealed envelope or mentioned in the subject. Quotations emailed to any other email addresses of TELK are liable to be rejected. A message confirming participation in the tender may be emailed to **contracts@telk.com**.
- (2) Tender Fee and EMD shall be submitted separately either by means of DDs drawn in favour of TELK, Angamaly or by NEFT to the bank account of TELK (see annexure-5). MSME certified companies are exempted from paying the tender fee and EMD by submitting valid MSME/Udyog Adhar certificate. The demand drafts shall be enclosed along with the tender documents. The transaction details shall be submitted along with the tender documents in the case of NEFT payment.
- (3) The bids received will be subjected to techno-commercial evaluation by TELK and qualified bids will only be considered.
- (4) All tender documents with signature and stamp of the bidder shall be submitted along with technical bid as a token of its acceptance.
- (5) Commercial Terms & Conditions shall be submitted in Annexure-2
- (6) The evaluation criteria for financial evaluation of the bid and deciding the lowest bidder will be the net cash out flow of TELK.

Yours Faithfully,
For Transformers and Electricals Kerala Ltd.




C.ELSY

ASSISTANT GENERAL MANAGER (C&M)

Angamaly
03/01/2023


REVIEWED

ANNEXURE 1**SCOPE OF WORK & SPECIAL CONDITIONS OF CONTRACT**

to Bid Document No. : TELK/C&M/FS/AMC-M/300/2022

I. SPECIAL CONDITIONS :

- a) The motor will be sent to the Contractor for rewinding/repair whenever found defective and the same shall be rewound / repaired and returned to TELK without any delay.
- b) The motors are to be repaired using the best quality insulation materials and polyester super enamelled copper wires of the original gauge, varnished, baked and tested. Replacing of defective parts such as bearings, bushes, capacitors etc. shall be done after intimating us and getting approval. The cost of spare parts used will be paid extra on producing relevant vouchers and the replaced defective parts are to be returned to us along with the rewound motor.
- c) The rewound motor shall be guaranteed for trouble free performance for a minimum period of six months after handing over the motor to TELK. In the event of any breakdown of the motor within 6 months from the date of return due to defective materials used or workmanship attributable to the repair, the same shall be reworked / repaired at your risk and cost.
- d) The rates quoted for the rewinding shall be inclusive of cost of all materials used and after adjusting the cost of copper scrap removed from the burned motor or magnetic coils.

II. DURATION OF CONTRACT : The contract period will be **Two Years from 02.03.2023 and up to 01.03.2025**. However, TELK reserves the right to extend the contract for a further period of 6 months at the same rates and terms & conditions if desired to do so.

III. TRANSPORTATION : The to and fro transportation of the equipment will be in the scope of the Contractor.

IV. GST & STAUTORY DEDUCTIONS :

- i) The rate quoted shall be exclusive of GST and applicable GST will be paid extra on producing the documentary evidence.
- ii) The contractor shall be a registered person under GST and shall issue B2B invoices for the supply/contract. The contractor shall be regular in filing of GST returns and in case of defaults the GST will be retained to avoid ITC losses to TELK. A self declaration in the letterhead shall be submitted if the firm is exempted from GST registration requirement.
- iii) Statutory deductions like TDS as per section 194C of IT Act 1961 and TDS as per section 51 of GST Act will be deducted at applicable rates. Any other deductions wherever applicable will also be deducted from the bill of the contractor as per applicable rules.

V. PAYMENT TERMS : After satisfactory completion of rewind, you may send your bill for the payment. The payment will be processed only after successful working of motors/equipment at least for 2 weeks. The payment will be released within 45 days from the date of acceptance after successful working with certification by the Engineer In Charge of the contract..

VI. JURISDICTION : Any legal dispute/claim arising out of this contract will be subjected to the jurisdiction of courts having jurisdiction over the area in which our factory situates.



- VII. TERMINATION OF CONTRACT :** TELK reserves the right to terminate the contract at any time if the performance of the contractor is unsatisfactory. However, 10 days advance notice will be given to the contractor before terminating the contract. No claim will be entertained after termination of the contract.
- VIII. EVALUATION CRITERIA :** Evaluation of the offers will be on **“To-Door Cost at TELK, Angamaly”** based on NET Cash outflow to TELK. For technical qualification, TELK will be evaluating bidder’s capability to execute the contract, past performance references and commercial terms offered. In case the lowest bidder (L1) is not a registered / approved supplier of TELK, Angamaly, they will be considered only after evaluation by TELK authorities and enlisting as an approved/registered supplier. They shall submit the duly filled vendor capability report/supplier registration requisition form available in our website www.telk.com.
- IX.** In case L1 is a new supplier to TELK, L2 may also be considered in order to meet the requirements. TELK reserves the right to split the work order among various Contractors based on the lowest rates quoted by them for the individual items.
- X.** The details of various capacity motors are listed below :
- i) Motors of 24” Ventura / Calcutta/ Usha / Crompton Greaves / Sun / Maruti/ Almonard makes of Single Phase Air circulators.
 - ii) Motors of Single Phase Exhaust fans of Bajaj / Crompton Greaves / Almonard makes.
 - iii) Motors of Table fan, Cabin fan - Remi make.
 - iv) 3 phase Exhaust fan motors of less than 250 W Capacity - Marathon make.
 - v) Motors of 36”, 48”, 56” Ceiling Fan of Bajaj / CG / Usha make.
 - vi) 3 Phase Coolant Pump Motors.
 - vii) Single Phase Motors up to 1 HP capacity.
 - viii) Single phase Shaded Pole Motors of Capacity less than 250 W capacity.
 - ix) 3 Phase Motors with various HPs as listed out in the rate schedule under Sl. No.9.



ANNEXURE 2

Commercial Terms & Conditions to Bid Doc. No. TELK/C&M/FS/AMC-M/300/2022		
Sl. No.	Particulars	Reply/Remarks by Bidders
1	Submission of Tender Fee	Yes/No
2	Submission of Earnest Money Deposit	Yes/No
3	Submission of MSME certificate if applicable	Yes/No
4	Applicable GST (%)
5	Whether the Bidder is a regular/registered contractor of TELK for the work.	Yes/No
6	Submission of all Tender Documents duly signed & stamped for its acceptance	Yes/No
7	Bid shall be valid for 90 days from the date of opening of tender.	Yes/No
8	Acceptance of Technical Specification / All other Terms & Conditions	Yes/No
9	Acceptance of the payment terms specified by TELK	Yes/No
10	Contact details of the contractor (Name, address, Tel. No. Mob. No. email ID etc) :	



Authorized signatory with seal

**TRANSFORMERS AND ELECTRICALS KERALA LIMITED**

(A Joint Venture of GOVERNMENT OF KERALA & NTPC Limited)

GENERAL TERMS & CONDITIONS

1. **Mode of submission of tender :** The offers shall be submitted online (through Kerala Govt. e-tender portal (www.etenders.kerala.gov.in) or offline (in sealed cover only) as specified in the Notice Inviting Tender (NIT). The bidders shall submit the bids well in advance before the prescribed due date and time.
2. The tenders shall be submitted in single cover system or two cover system as specified in the NIT. For two cover system, Technical Bid and Price Bid are separate. First cover is Technical Bid which shall contain all Technical particulars, Un-priced commercial terms & conditions etc. necessary for the technical evaluation of the tender. Second cover shall contain only the Price Bid. Price bid shall be submitted in the prescribed BOQ (Bill Of Quantity) format through the portal only in the case of e-tender. The bidders shall submit/upload all the tender documents along with the technical bid (Cover-1) with signature and stamp of the bidder. In case of any deviations/comments/additional information the same shall be submitted/uploaded by the Bidders as a separate document along with the technical bid.
3. **Fixed Price :** Bidder shall quote only Fixed Rate/Price which shall not be subject to any escalation whatsoever during the period of Bid Validity and completion of Supply/Execution of the Contract. Any Bid with adjustable or price variation clause shall be treated as 'Non-Responsive' and liable to be rejected unless price variation clause is specified and accepted by the Buyer. Quoted Unit Rate will only be considered as correct and valid, which shall be taken for further consideration.
4. **Tender Fee & EMD :** Tender Fee & EMD shall be paid if specified in the tender documents by means of separate Demand Drafts drawn in favour of "TELK, Angamaly" in the case of offline tenders and only through the e-tender portal in the case of online tenders. EMD of the successful bidder will be refunded after successful execution of the contract. The EMD amount will be forfeited if the contractor fails to execute the contract as per the terms & conditions. The EMD of the unsuccessful bidders will be refunded immediately after awarding of the contract to the successful bidder. The bids shall be submitted well in advance to avoid delays if any for NEFT transfer, which may lead to rejection of the bid. PSUs, Govt. undertakings and vendors with the valid MSME certificate are exempted from paying tender fee & EMD and may avail the exemption route while participating in the online tender by uploading the relevant valid documents/MSME certificate. Tender fee is not refundable.
5. **Taxes and Duties :** All Taxes/Duties if any, payable extra over and above the quoted rate, shall be specifically indicated in the Un-Priced Bid, failing which the quoted rates will be considered as "all inclusive". Offer shall carry clear details of HSN code and applicable rates of CGST/IGST/SGST. Invoice shall be submitted in triplicate and shall be in conformance with the format specified as per GST ACT 2017.
6. **Terms of payment :** Refer clause "V" of Annexure-1.
7. Evaluation of the Offers will be on "To-Door Cost at TELK, Angamaly" based on NET Cash outflow of TELK.
8. For technical qualification, TELK will be evaluating bidder's capability to execute the supply/contract, past performance references and commercial terms conditions offered.

Contd...2

ANGAMALLY SOUTH. P.O., PIN. 683 573, ERNAKULAM DISTRICT, KERALA, INDIA.
Phone: 0484-2510332, 2510337, 2510335. Fax: 0484-2452873.

e-mail : contracts@telk.com, elsy@telk.com



TRANSFORMERS AND ELECTRICALS KERALA LTD.

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9. In case the lowest bidder (L1) is not a registered / approved supplier of TELK, Angamaly, they will be allowed to supply the items only after evaluation by TELK authorities and enlisting as approved/registered supplier. They shall submit duly filled vendor capability report/supplier registration requisition form available in our website www.telk.com.
10. In case L1 is a new supplier to TELK, L2 may also be considered in order to meet urgent requirements.
11. TELK has the right to split the order quantities in appropriate ratios to various parties to meet the delivery requirements.
12. **Publicity** : Any publicity by the Vendor in which the name of TELK is to be used should be done only with the explicit written permission of TELK, Angamaly.
13. All applicable statutory deductions like TDS will be deducted from the bill of the supplier/contractor.
14. **Jurisdiction** : Any dispute arising out of this contract will be subject to the jurisdiction of courts having jurisdiction over the area in which our factory situates.
15. Transit insurance for the materials in the scope of supply shall be arranged by the supplier/contractor.
16. **RIGHT TO ACCEPT OR REJECT THE TENDERS:**
 - a) The right to accept the tender in full or in part/parts will rest with TELK.
 - b) Tenders not accompanied with prescribed information or are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered as non-responsive and are liable to be rejected.
 - c) TELK reserves the right to accept or reject any bid or a part of the bid or to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Buyer's action.
 - d) If the bidder gives wrong information in his tender, TELK reserves the right to reject such tender at any stage or to cancel the contract.
 - e) TELK reserves the right to reject the bid of parties who have failed to meet contractual delivery/provide adequate after sales support for the products supplied/contracts executed against earlier orders.

Important Notice

17. Bidder is requested to furnish all the details called for in the tender. In case any required data/information is/are not furnished in the offer, Purchaser reserves the right to assume the same for the purpose of evaluation/comparison and decide the Tender accordingly.
18. In case special conditions are mentioned in the tender documents, the same shall prevail over the General Terms & Conditions.
19. **Risk Purchase** : TELK reserve the right to execute the contract by any Contractor at your risk and cost in the event of failure to execute the contract within the stipulated time.



Sr. MANAGER (Contracts & Materials)

RATE SCHEDULE TO BID DOCUMENT No. : TELK/C&M/FS/AMC-M/300/2022

Annual Maintenance Contract for repair/rewinding of various motors.

Sl. No.	Item Description	Basic Unit Rate (without GST) (Rs)			
1	Motors of 24" Ventura /Calcutta/ Usha/Crompton Greaves/Sun/Maruti/ Almonard makes Single phase air circulators				
2	Motors of Single Phase Exhaust Fans of Bajaj/Crompton Greaves/Almonard make				
3	Motors of Table Fan, Cabin Fan of Remi make				
4	3 Phase Exhaust Fan Motor less than 250 W Capacity of Marathon make				
5	Motors of 36", 48", 56" Ceiling Fan of Bajaj /CG/ Usha make				
6	3 Phase Coolant Pump Motor				
7	Single Phase Motor up to 1 HP capacity				
8	Single phase Shaded Pole Motor of Capacity less than 250W capacity				
9	3 Phase Motors with following HP's	STATORS			Rotor for Slip ring Induction motors
		1000 RPM	1500 RPM	3000 RPM	
i	less than 1 HP				
ii	1 HP				
iii	1.5 HP				
iv	2 HP				
v	3 HP				
vi	5 HP				
vii	5 HP VARIABLE SPEED MOTORS (4 POLE, 2 POLE)				
viii	7.5 HP				
ix	7.5 HP VARIABLE SPEED MOTORS (4 POLE, 2 POLE)				
x	10 HP				
xi	12 HP				
xii	15 HP				
xiii	20 HP				
xiv	20 HP VARIABLE SPEED MOTORS (12 POLE, 8 POLE, 6 POLE, 2 POLE)				
xv	25 HP				
xvi	30 HP				
xvii	35 HP				
xviii	40 HP				
xix	50 HP				
xx	60 HP				
xxi	100 HP				



Authorized signatory with seal



भारतीय स्टेट बैंक
भारतीय स्टेट बैंक
STATE BANK OF INDIA

Date:23.11.2018

TO WHOMSOEVER IT MAY CONCERN

This is to certify that M/s Transformers and Electricals Kerala Ltd, Angamaly, Ernakulam, Pin-683572 is maintaining a Cash Credit Account with us Account no 57060281793 since 1984 .

Bank Account Details of M/s Transformers and Electricals Kerala Ltd

Name of Bank	STATE BANK OF INDIA
Bank A/c Nr.	57060281793
Bank address	STATE BANK OF INDIA ANGAMALLY BRANCH KALLOOKARAN TOWERS ANGAMALLY P.O. 683572
Branch Code	70157
9 Digit MICR code	683002902
IFSC Code for Bank Branch RTGS Mode	SBIN0070157
IFSC Code for Bank Branch NEFT Mode	SBIN0070157
SWIFT Code	SBININBBT18
GSTN	32AAACT6205D1ZZ

This certificate is issued as per request from customer.

Yours Faithfully

भारतीय स्टेट बैंक
For STATE BANK OF INDIA
Kattu & Ka
प्रबंधक/Manager



मुख्यालय/Chief Manager
अंगमली शाखा/Angamaly Branch, Ernakulam

