



TRANSFORMERS AND ELECTRICALS KERALA LIMITED
(A Joint Venture of Government of Kerala & NTPC Limited)

CERTIFIED
ISO 9001



Our Ref: BID DOC. No. TELK/C&M/ODG/BC/340/2025

23/04/2025

TO WHOMSOEVER CONCERNED

Dear Sir

Sub : Contract for chemical cleaning at water side and manual cleaning at fire side of 1 No. Laxmi make Boiler, K-593, 1.5 Tons Capacity.

TELK invites competitive techno-commercial and priced quotations from IBR approved and certified Contractors to carry out the subject work at our factory premises as per the scope of work and terms & conditions of Annexure-1 & 2 on or before 05/05/2025, 04.00 PM.

Work schedule: The work shall be completed in the first week of June 2025.

The Contractors shall possess a valid certificate issued by the Department of Factories & Boilers to carry out the work and copy of the valid certificate issued by the Department of Factories & Boilers shall be furnished along with the quotations as part of the pre-qualifying requirement of the tender.

The quotations may be submitted either in sealed cover or emailed to telktenders@gmail.com so as to deliver before the due date.

The quotations sent to any other email addresses of TELK are liable to be rejected. A message confirming participation in the tender may be emailed to contracts@telk.com for information purpose.

Lump sum rate excluding GST shall be quoted in the specified format. GST shall be indicated separately and will be paid extra on producing documentary evidence.

All tender documents shall be submitted with signature and stamp of the vendor as a token of its acceptance.

Thanking You



Yours faithfully

Lissy Augustine

Asst. General Manager (C&M)

Lissy
AM/23/4/25
REVIEWED

ANGAMALY SOUTH P.O., PIN- 683 573, ERNAKULAM DISTRICT, KERALA, INDIA.

Phone : 0484-2510251, website : www.telk.com

E-mail: edp@telk.com, hrm@telk.com, mtl@telk.com, finance@telk.com, tmarketing@telk.com

CIN-U31102KL1963SGC002043

SCOPE OF WORK & SPECIAL CONDITIONS OF CONTRACT

1. Scope of work :

Annual maintenance including chemical cleaning at water side and manual cleaning at fire side of 1 No. Laxmi make Boiler, Model K-593, 1.5 Tons capacity, oil fired Package type, smoke tube, reversed flow.

Competitive quotations are invited from licensed and IBR approved contractors to carry out the above scope of work as per the following terms & conditions.

The Contractors shall possess a valid certificate issued by the Department of Factories & Boilers to carry out the work. A copy of the valid certificate issued by the Department of Factories & Boilers shall be furnished along with the quotations a part of the pre-qualifying requirement of the tender.

The tentative date of inspection by the Chief Inspector Factories and Boilers for the K-593 Boiler is scheduled in the second week of June 2025.

2. Terms & Conditions :

- 1) The rate quoted shall be valid for one year from the date of placing the order.
- 2) All materials, tools & labour for the work shall be arranged by the Contractor at his cost and risk
- 3) Water, Electricity and compressed air will be provided by the Company free of cost.
- 4) It shall be the responsibility of the Contractor to complete the work to full satisfaction of the Chief Inspector of Factories and Boilers and the Company authorities.
- 5) Work shall be completed within 10 days from the date of intimation by TELK.
- 6) The payment will be made within 45 days after satisfactory completion of the work and against certification of the bills by the Engineer-In-Charge of the Contract. All statutory deductions like TDS will be made from the bills.
- 7) The contractor shall take necessary care not to damage Company's properties, equipment etc and shall be responsible for any damage or loss to the Company and shall compensate for all the losses if any.
- 8) The workmen engaged by the Contractor for the work shall be insured at the cost of the Contractor for medical cover and compensations in case of any accidents. The Company will not hold responsible or will be liable in any way in case of any such accidents occurring at our premises.



Chemical cleaning at water side and manual cleaning at fire prior to annual inspection of 1 No. Laxmi make, K-593 Boiler To Bid Doc No. TELK/C&M/ODG/BC/340/2025	Section : SW&SCC	Page 1 of 1
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**TRANSFORMERS AND ELECTRICALS KERALA LIMITED**

(A Joint Venture of GOVERNMENT OF KERALA & NTPC Limited)

GENERAL TERMS & CONDITIONS

1. **Mode of submission of tender :** The offers shall be submitted online (through Kerala Govt. e-tender portal (www.etenders.kerala.gov.in) or offline (in sealed cover only) as specified in the Notice Inviting Tender (NIT). The bidders shall submit the bids well in advance before the prescribed due date and time.
2. The tenders shall be submitted in single cover system or two cover system as specified in the NIT. For two cover system, Technical Bid and Price Bid are separate. First cover is Technical Bid which shall contain all Technical particulars, Un-priced commercial terms & conditions etc. necessary for the technical evaluation of the tender. Second cover shall contain only the Price Bid. Price bid shall be submitted in the prescribed BOQ (Bill Of Quantity) format through the portal only in the case of e-tender. The bidders shall submit/upload all the tender documents along with the technical bid (Cover-1) with signature and stamp of the bidder. In case of any deviations/comments/additional information the same shall be submitted/uploaded by the Bidders as a separate document along with the technical bid.
3. **Fixed Price :** Bidder shall quote only Fixed Rate/Price which shall not be subject to any escalation whatsoever during the period of Bid Validity and completion of Supply/Execution of the Contract. Any Bid with adjustable or price variation clause shall be treated as 'Non-Responsive' and liable to be rejected unless price variation clause is specified and accepted by the Buyer. Quoted Unit Rate will only be considered as correct and valid, which shall be taken for further consideration.
4. **Tender Fee & EMD :** Tender Fee & EMD shall be paid if specified in the tender documents by means of separate Demand Drafts drawn in favour of "TELK, Angamaly" in the case of offline tenders and only through the e-tender portal in the case of online tenders. EMD of successful bidder will be refunded as per the terms and conditions of the tender/contract. EMD of the unsuccessful bidders will be refunded immediately after awarding of the contract to the successful bidder. The bids shall be submitted well in advance to avoid delays if any for NEFT transfer, which may lead to rejection of the bid. PSUs, Govt. undertakings and vendors with the valid MSME certificate are exempted from paying tender fee & EMD and may avail the exemption route while participating in the online tender by uploading the relevant valid documents/MSME certificate. Tender fee is not refundable. The successful bidder shall give the acceptance within 5 days from the date of receipt of Purchase Order failing which the order issued will stand cancelled and the EMD will be forfeited.
5. **Taxes and Duties :** All Taxes/Duties if any, payable extra over and above the quoted rate, shall be specifically indicated in the Un-Priced Bid, failing which the quoted rates will be considered as "all inclusive". Offer shall carry clear details of HSN code and applicable rates of CGST/IGST/SGST. Invoice shall be submitted in triplicate and shall be in conformance with the format specified as per GST ACT 2017.
6. **Terms of payment :** Payment will be made through NEFT within 60 days of satisfactory execution of the contract unless otherwise specified.
7. Evaluation of the Offers will be on "**To-Door Cost at TELK, Angamaly**" based on NET Cash outflow of TELK.
8. For technical qualification, TELK will be evaluating bidder's capability to execute the supply/contract, past performance references and commercial terms conditions offered.
9. In case the lowest bidder (L1) is not a registered / approved supplier of TELK, Angamaly, they will be allowed to supply the items only after evaluation by TELK authorities and enlisting as approved/registered supplier. They shall submit duly filled vendor capability report/supplier registration requisition form available in our website www.telk.com.
10. In case L1 is a new supplier to TELK, L2 may also be considered in order to meet urgent requirements.

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ANGAMALLY SOUTH. P.O., PIN, 683 573, ERNAKULAM DISTRICT, KERALA, INDIA.

Phone: 0484-2510332, 2510337, 2510335. Fax: 0484-2452873.

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TRANSFORMERS AND ELECTRICALS KERALA LTD.

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11. TELK has the right to split the order quantities in appropriate ratios to various parties to meet the delivery requirements.
12. **Publicity** : Any publicity by the Vendor in which the name of TELK is to be used should be done only with the explicit written permission of TELK, Angamaly.
13. All applicable statutory deductions like TDS will be deducted from the bill of the supplier/contractor.
14. **Jurisdiction** : Any dispute arising out of this contract will be subject to the sole jurisdiction of courts having jurisdiction over the area in which our factory situates.
15. Transit insurance for the materials in the scope of supply shall be arranged by the supplier/contractor.
16. **RIGHT TO ACCEPT OR REJECT THE TENDERS:**
 - a) The right to accept the tender in full or in part/parts will rest with TELK.
 - b) Tenders not accompanied with prescribed information or are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered as non-responsive and are liable to be rejected.
 - c) TELK reserves the right to accept or reject any bid or a part of the bid or to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Buyer's action.
 - d) If the bidder gives wrong information in his tender, TELK reserves the right to reject such tender at any stage or to cancel the contract.
 - e) TELK reserves the right to reject the bid of parties who have failed to meet contractual delivery/provide adequate after sales support for the products supplied/contracts executed against earlier orders.

Important Notice

17. Bidder is requested to furnish all the details called for in the tender. In case any required data/information is/are not furnished in the offer, Purchaser reserves the right to assume the same for the purpose of evaluation/comparison and decide the Tender accordingly.
18. In case special conditions are mentioned in the tender documents, the same shall prevail over the General Terms & Conditions.
19. **Risk Purchase** : We reserve the right to execute the contract from elsewhere at your risk and cost in the event of failure to execute the contract within the stipulated time.
20. **GST & Statutory deductions :**
 - i) The rate quoted shall be exclusive of GST and applicable GST will be paid extra on producing documentary evidence.
 - ii) The contractor shall be a registered person under GST and shall issue B2B invoices for the supply/contract. The contractor shall be regular in filing of GST returns and in case of defaults; the GST will be retained to avoid ITC losses to TELK.
 - iii) Statutory deductions like TDS as per section 194C of IT Act 1961 and TDS as per section 51 of GST Act will be deducted at applicable rates. Any other deductions wherever applicable will also be deducted from the bill of the contractor as per applicable rules.



[Handwritten Signature]

Asst. General Manager (Contracts & Materials)

ANGAMALLY SOUTH. P.O., PIN. 683 573, ERNAKULAM DISTRICT, KERALA, INDIA.
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RATE SCHEDULE FORMAT FOR BOILER CLEANING CONTRACT
TO BID DOC No. TELK/C&M/ODG/BC/340/2025

Sl. No.	DESCRIPTION OF WORK	QTY. (No.)	UNIT	BASIC UNIT RATE (INR) (without GST)
1	CHEMICAL CLEANING AT WATER SIDE AND MANUAL CLEANING AT FIRE SIDE FOR ONE NUMBER LAXMI MAKE BOILER K-593 1.5 TONS CAPACITY	1	LUMPSUM	
2	GST (if applicable)		%	



AUTHORIZED SIGNATORY

Techno-commercial checklist to Bid Doc. No. TELK/C&M/ODG/BC/340/2025		
Sl. No.	Particulars	Remarks by Bidders
1	The Contractors shall possess a valid certificate issued by the Department of Factories & Boilers to carry out the work and copy of the valid certificate issued by the Department of Factories & Boilers shall be furnished along with the quotations a part of the pre-qualifying requirement of the tender.	Yes/No (valid certificate shall be attached)
2	Applicable GST (%)
3	Submission of all Tender Documents duly signed & stamped for its acceptance	Yes/No
4	Bid shall be valid for 90 days from the date of opening of tender. Bid validity shall be confirmed here
5	Acceptance of Technical Specification / All other Terms & Conditions	Yes/No
6	Acceptance of TELK payment terms as per clause no. 6 of Annexure - 2	Yes/No
7	Maximum time schedule required for completion of the work from the date of intimation of readiness by TELK days
8	Readiness to complete the work before 16/06/2025	Yes/No
9	Contact details of the Contractor (Name, address, Tel. No. Mob. No. email ID etc) :	



Authorized signatory with seal