



TRANSFORMERS AND ELECTRICALS KERALA LIMITED

(A Joint Venture of Government of Kerala & NTPC Limited)



Our Ref :

BID DOC. No. TELK/C&M/ODG/BC/288/2022

17/05/2022

TO WHOMSOEVER CONCERNED

Dear Sir

Sub : Contract for chemical cleaning at water side and manual cleaning at fire side of 1 No. Laxmi make Boiler, K-593, 1.5 Tons Capacity.

TELK invites competitive techno-commercial and priced quotations from IBR approved and certified Contractors to carry out the subject work at our factory premises as per the scope of work and terms & conditions of Annexure-1 & 2 on or before 27/05/2022, 04.00 PM.

The Contractors shall possess a valid certificate issued by the Department of Factories & Boilers to carry out the work and copy of the valid certificate issued by the Department of Factories & Boilers shall be furnished along with the quotations ^sa part of the pre-qualifying requirement of the tender.

The quotations may be submitted either in sealed cover or emailed to telktenders@gmail.com so as to deliver before the due date.

The quotations sent to any other email addresses of TELK are liable to be rejected. A message confirming participation in the tender may be emailed to contracts@telk.com for information purpose.

Lump sum rate excluding GST shall be quoted in the specified format. GST shall be indicted separately and will be paid extra on producing documentary evidence.

All tender documents shall be submitted with signature and stamp of the vendor as a token of its acceptance.

Thanking You



Yours faithfully

SAJU. K.K.

Sr. Manager (Contracts & Materials)

ANGAMALLY SOUTH P.O., PIN - 683 573, ERNAKULAM DISTRICT, KERALA, INDIA.

Phone : 0484 - 2510251 Fax : 0484 - 2452873

E-mail: it@telk.com, hrm@telk.com, mtl@telk.com, marketing@telk.com, finance@telk.com

website : www.telk.com

CIN - U31102KL 1963SGC002043

SCOPE OF WORK & SPECIAL CONDITIONS OF CONTRACT

1. Scope of work :

Annual maintenance including chemical cleaning at water side and manual cleaning at fire side of 1 No. Laxmi make Boiler, Model K-593, 1.5 Tons capacity, oil fired Package type, smoke tube, reversed flow.

Competitive quotations are invited from licensed and IBR approved contractors to carry out the above scope of work as per the following terms & conditions.

The Contractors shall possess a valid certificate issued by the Department of Factories & Boilers to carry out the work. A copy of the valid certificate issued by the Department of Factories & Boilers shall be furnished along with the quotations a part of the pre-qualifying requirement of the tender.

The tentative date of inspection by the Chief Inspector Factories and Boilers for the K-593 Boiler is scheduled in the last week of June 2022.

2. Terms & Conditions :

- 1) The rate quoted shall be valid for one year from the date of placing the order.
- 2) All materials, tools & labour for the work shall be arranged by the Contractor at his cost and risk
- 3) Water, Electricity and compressed air will be provided by the Company free of cost.
- 4) It shall be the responsibility of the Contractor to complete the work to full satisfaction of the Chief Inspector of Factories and Boilers and the Company authorities.
- 5) Work shall be completed within 10 days from the date of intimation by TELK.
- 6) The payment will be made within 45 days after satisfactory completion of the work and against certification of the bills by the Engineer-In-Charge of the Contract. All statutory deductions like TDS will be made from the bills.
- 7) The contractor shall take necessary care not to damage Company's properties, equipment etc and shall be responsible for any damage or loss to the Company and shall compensate for all the losses if any.
- 8) The workmen engaged by the Contractor for the work shall be insured at the cost of the Contractor for medical cover and compensations in case of any accidents. The Company will not hold responsible or will be liable in any way in case of any such accidents occurring at our premises.



Chemical cleaning at water side and manual cleaning at fire prior to annual inspection of 1 No. Laxmi make, K-593 Boiler
To Bid Doc No. TELK/C&M/ODG/BC/288/2022

Section : SW&SCC

Page 1 of 1

GENERAL CONDITIONS OF CONTRACT

1. Submission of Tender

- 1.1 Tenders shall be submitted either in sealed cover or emailed to telktenders@gmail.com so as to deliver before the due date.
- 1.2 The tender will be considered FIRM for acceptance for a period of 60 days from the date of opening of the tenders. The tenderers will not be free to withdraw or modify their tender within this period, except at the risk of forfeiture to the Company of the Earnest Money deposited, if any. If it is found necessary to keep the tender open for a further period, prior consent of the tenderer shall be taken, in writing for every further period.
- 1.3 The contractor should sign on all pages of the Enquiry, Scope of Work, General Conditions of Contract as a token of acceptance of all the terms and conditions mentioned therein and submit along with the tenders.

2. Acceptance of Tender

- 2.1 Tenders submitted incomplete in any respect such as unattested corrections in rates, quantities, units or amounts, figures not expressed in words, totals of contract not entered etc. are liable to rejection.
- 2.2 Tenders which are not in conformity with this tender notice are liable for rejection.
- 2.3 The right to carry out the work either in conformity with or in a manner entirely different from the terms of this invitation that may be considered most suitable before or subsequent to the receipt of tenders due to exigencies, is reserved with the Company.

3. Terms of payment

Within 45 days after the satisfactory completion of the work against your invoice and certification by the Engineer-In-Charge of the Contract. Statutory deduction will be made from the bills.

4. Taxes, Levies & Statutory Deductions

GST if applicable shall be mentioned separately in the quotation and will be paid extra as applicable on producing documentary evidence. Statutory deductions as applicable will be deducted from the bills as per Rules

6. Liquidated Damages:

Liquidated Damages at the rate of 1% per week subject to a maximum of 10% of the order value or as applicable in the Purchase/Work Order will be levied for deliveries beyond the date mentioned in the order.

7. Evaluation of the Offers shall be on the basis of “To-Door Cost at TELK, Angamaly” (NET Cash outflow of TELK).
8. The Contractor shall not without the previous written approval of the Company sub contract in respect of any matter touching this contract and the Company shall not be bound by any such sub contract executed by the Contractor without its approval.



9. Any further information necessary can be obtained at the office on all working days during office hours.
10. **Governing Laws** : The parties shall submit themselves to the exclusive jurisdiction of the Courts at Ernakulam in respect of a dispute arising out of this contract
11. For technical qualification of the bid, we will be evaluating supplier's capability to execute the contract, past performance references and commercial terms & conditions offered.
12. In case the lowest bidder (L1) is not a registered / approved supplier of TELK, Angamaly, they will be allowed to execute the contract only after evaluation by TELK authorities and enlisting as approved/registered supplier. They shall submit duly filled vendor capability report/supplier registration requisition form available in our website www.telk.com.
13. TELK has the right to split the work order to various parties to meet our requirements.
14. **Right to Accept or Reject the Tenders:**
 - 14.1 The right to accept the tender in full or in part/parts will rest with TELK.
 - 14.2 Tenders not accompanied with prescribed information or are incomplete in any respect, and/or not meeting prescribed conditions, shall be considered as non-responsive and are liable to be rejected.
 - 14.3 TELK reserves the right to accept or reject any bid or a part of the bid or to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Buyer's action.
 - 14.4 If the bidder gives wrong information in his tender, TELK reserves the right to reject such tender at any stage or to cancel the contract.
 - 14.5 TELK reserves the right to reject the bid of parties who have failed to meet contractual delivery/provide adequate after sales support for the products/service rendered against earlier orders.
15. Necessary personal protective equipments such as helmets, safety belts etc., shall be provided by the contractor for his employees and ensure that employees while working wear such personal protective equipments. **Arrange necessary insurance for the employees and TELK will not liable to pay any compensation for contractor's employees in case of accident.**
16. **Jurisdiction** : Any dispute arising out of this contract will be subject to the jurisdiction of courts having jurisdiction over the area in which our factory situates.



Senior Manager (Contracts & Materials)

ANNEXURE 3

RATE SCHEDULE FORMAT FOR BOILER CLEANING CONTRACT TO BID DOC No. TELK/C AND M/ ODG/BC/288/2022				
Sl. No.	DESCRIPTION OF WORK	QTY. (No.)	UNIT	BASIC UNIT RATE (INR) (without GST)
1	CHEMICAL CLEANING AT WATER SIDE AND MANUAL CLEANING AT FIRE SIDE FOR ONE NUMBER LAXMI MAKE BOILER K-593, 1,5 TONS CAPACITY	1	LUMPSUM	
2	GST (if applicable)		%	

AUTHORIZED SIGNATORY



ANNEXURE - 4

Techno-commercial checklist to Bid Doc. No. TELK/C&M/ODG/BC/288/2022		
Sl. No.	Particulars	Remarks by Bidders
1	The Contractors shall possess a valid certificate issued by the Department of Factories & Boilers to carry out the work and copy of the valid certificate issued by the Department of Factories & Boilers shall be furnished along with the quotations a part of the pre-qualifying requirement of the tender.	Yes/No (valid certificate shall be attached)
2	Applicable GST (%)
3	Submission of all Tender Documents duly signed & stamped for its acceptance	Yes/No
4	Bid shall be valid for 90 days from the date of opening of tender. Bid validity shall be confirmed here
5	Acceptance of Technical Specification / All other Terms & Conditions	Yes/No
6	Acceptance of TELK payment terms	Yes/No
7	Maximum time schedule required for completion of the work from the date of intimation by TELK days
8	Contact details of the Contractor (Name, address, Tel. No. Mob. No. email ID etc) :	



Authorized signatory with seal