

TRANSFORMERS AND ELECTRICALS KERALA LIMITED

(A Joint Venture of Government of Kerala and NTPC Limited)

Angamaly South.P.O.; Ernakulam District

REQUIRES

Chief Financial Officer on Fixed Term Contract Basis

No. of Vacancies : 1 No.

Qualification: Member of the Institute of Chartered Accountants of India or the Institute of Cost Accountants of India

Experience:

Minimum 15 years of post qualification experience of which at least 5 years should be in a Central/State PSU. Total post qualification experience shall include at least 2 years experience as Head of Finance.

Eligible employees from State PSUs, Co-operative Societies and other institutions under the Government of Kerala can also apply for the post on deputation basis provided that such applications are forwarded through proper channel.

Age Limit: The incumbent shall not have exceeded 65 years of age as on the date of notification.

Period of Engagement: Fixed Term Contract Basis for 2 years (extendable for another 2 years as per Company's requirement) or till completion of regular appointment to the said post, whichever is earlier.

Consolidated Monthly Emoluments: Commensurate with qualifications and post qualification experience.

General Conditions & Instructions to Applicants

1. The application is deemed to be complete and considered only on receipt of the hard copy of the application form duly filled in and signed by the candidate along with detailed bio-data, a passport size photograph (taken within six months) and copies of relevant certificates to **The Head of HR Department** at the address indicated above superscribing the position on the envelope ("Application for the post of Chief Financial Officer on Fixed Term Contract Basis") so as to reach us on or before 22.05.2024.
2. Applications received after the stipulated date will not be considered. TELK will not be responsible for any postal delay/loss in transit in submission of application within the specified time.
3. Only Indian Nationals need to apply.
4. The candidates are advised to ensure while applying that they fulfill the eligibility criteria and other requirements and that the particulars furnished by them are correct in all respects. In case it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and/ or does not comply with other requirements and/or he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature/appointment is liable to be cancelled/terminated without any notice.
5. TELK reserves the right to restrict/alter/cancel/modify the recruitment process, if the need so arises, without notice or assigning any reason thereof at any stage of recruitment process.

6. Screening of applications will be done with reference to the qualification and experience.
7. Admittance to various stages of the recruitment will be provisional only and will not confer any claim for appointment unless various other conditions of selection process are satisfied.
8. Mode of selection will be based on Interview.
9. Detailed scrutiny of the applications/credentials will be conducted before Interview/appointment. Any discrepancy/suppression/misrepresentation of factual information found during the detailed scrutiny or later will result in the rejection of the candidature at any stage of the selection process including after the appointment.
10. No TA and DA will be paid to any candidates for appearing for interview.
11. Short listed candidates will have to submit the original of their credentials for verification at prescribed stages in the selection process.
12. Any dispute with regard to recruitment against this notification will be settled in Courts within the jurisdiction of Kochi only.
13. All communications with regard to Interview call letter will be only through Online / E-mail. Therefore, Candidates should have a valid e-mail id. Candidates are advised to browse the website www.telk.com regularly for updates/notices and announcements.
14. There is no application fees for applying to the post mentioned.
15. Canvassing in any form or influencing the officials related to the selection/recruitment process would result in immediate disqualification of the candidate and no further correspondence shall be entertained after disqualification.
16. Engagement as Chief Financial Officer on fixed term contract basis will not provide entitlement to claim for permanent/regular employment in the Company. Selected candidate will not be eligible for any preference over other candidates while making recruitment for permanent/regular employment in the Company.

Important Dates

Start date of receiving application : 02.05.2024 (10.00 am)
Last date for receiving Application : 22.05.2024 (5.00 pm)

Sd/-

Head of HR